

Bombay Bunts Association's
BUNTS COLLEGE OF HIGHER EDUCATION (Night College)

Date: 30th Aug, 2023

Office Order

The "Maintenance Cell" has been established for the Academic Year 2022-23 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

The objective of the Maintenance Cell:

1. Utilities Management: Managing utilities such as electricity, water, and sanitation to ensure uninterrupted services.
2. Repairs and Renovations: Handling repairs and renovations to ensure that all facilities are in optimal condition.
3. Technology Integration: Exploring opportunities to leverage technology for more efficient maintenance processes and data-driven decision-making. Maintenance of Computer hardware as well as software.
4. Space Planning: Collaborating with relevant departments to plan and optimize the use of physical spaces.

Sr. No.	Members	Designation	Email.id	Sign
1	Dr. S. S. Bhandari	Chairman	sudama.bhandari@gmail.com	
2	Mr. Datta Ghodke	Management representative	dsgghodke210414@gmail.com	
3	Ms. Yogita Patil	Administrative staff	yogita.patilsies88@gmail.com	
4	Mrs. Saritha Poojari	Administrative Staff	sarithapoojary20@gmail.com	
5	Mr. Gokul. C	Website Developer	gokule8122@gmail.com	

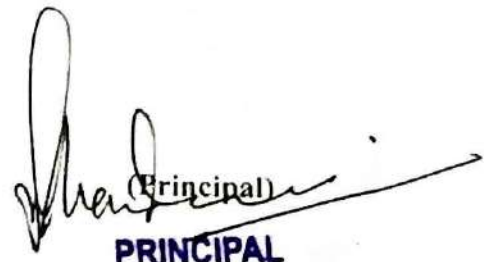
All the members are requested to take note, of the same and co-operate in maintaining a conducive academic atmosphere for our students in college.

The committee should conduct meetings as per the requirements and records be maintained accordingly. The entire concerned is requested to take note and act accordingly.

CC:

1. All the concerned
2. Office Copy




(Principal)
PRINCIPAL

BBA'S Bunts College of Higher Education
(Night College) Julnagar, Navi Mumbai.



**Bombay Bunts Association's
BUNTS COLLEGE OF HIGHER EDUCATION (Night College)**

Date: 30th Sep. 2022

Office Order

The "Maintenance Cell" has been established for the Academic Year 2022-23 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

The objective of the Maintenance Cell:

1. Moot court maintenance, Classrooms with furniture, library aids, and Auditorium are maintained by maintenance cell committee members.
2. Focus on Future work by maintaining assets and equipment list.
3. Maintenance of Computer hardware as well as software.
4. Estimate Job based on Planner Expertise – by creating a checklist for every maintenance work order and keeping track of the same.

Sr. No.	Members	Designation	Email.id	Sign
1	Dr. S. S. Bhandari	Chairman	sudama.bhandari@gmail.com	
2	Mr. Datta Ghodke	Management representative	dsghodke210414@gmail.com	
3	Ms. Yogita Patil	Administrative staff	yogita.patilsies88@gmail.com	
4	Mrs. Saritha Poojari	Administrative Staff	sarithapoojary20@gmail.com	
5	Mr. Gokul. C	Website Developer	gokulc8122@gmail.com	

All the members are requested to take note, of the same and co-operate in maintaining a conducive academic atmosphere for our students in college.

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BBA'S Bunts College of Higher Education
(Night College) Juinagar, Navi Mumbai.



**Bombay Bunts Association's
BUNTS COLLEGE OF HIGHER EDUCATION (Night College)**

Date: 30th Nov, 2021

Office Order

The "Maintenance Cell" has been established for the Academic Year 2021-22 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

The objective of the Maintenance Cell:

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BBA'S Bunts College of Higher Education
(Night College) Junnagar, Navi Mumbai



**Bombay Bunts Association's
BUNTS COLLEGE OF HIGHER EDUCATION (Night College)**

Date: 30th June, 2018

Office Order

The "Maintenance Cell" has been established for the Academic Year 2018-19 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

The objective of the Maintenance Cell:

1. Classrooms with furniture, library aids, Seminar Hall, and Auditorium, teaching aids are maintained by maintenance cell committee members.
2. Focus on Future work by maintaining assets and equipment list.

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1	Dr. S. S. Bhandari	Chairman	sudama.bhandari@gmail.com	
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All the members are requested to take note, of the same and co-operate in maintaining a conducive academic atmosphere for our students in college. The committee should conduct meetings as per the requirements and records be maintained accordingly. The entire concerned is requested to take note and act accordingly. The Maintenance Cell has been instrumental in ensuring a conducive and well-maintained environment for the college community. Despite challenges, the cell has achieved notable successes and is poised to embrace future opportunities for improvement.

CC:-

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2. Office Copy



(Principal)

PRINCIPAL

**BBA'S Bunts College of Higher Education
(Night College) Junagar, Navi Mumbai.**